



League Standings Correction Form

Please Fill Out Below Information	
NAME _____	DIVISION _____
TEAM NAME _____	WEEK # _____
HOME PHONE _____	DATE _____
WORK PHONE _____	TIME(S) _____

Follow Instructions Below

Upon completion, return this form to the TVA office or drop box. If information stated below is correct, changes will be made to the standings as soon as possible. If you have any questions, contact us at 757-498-5052 or e-mail us at TVA @ spike.net.

CORRECT RECORD:

RESULTS OF MATCH # 1: WINS ____ LOSSES ____ OPPONENT NAME: _____

RESULTS OF MATCH # 2: WINS ____ LOSSES ____ OPPONENT NAME: _____

WAS SCORE SHEET CORRECT WHEN YOU SIGNED IT? YES NO

ADDITIONAL COMMENTS:



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ADDITIONAL COMMENTS:

MOST COMMON REASONS FOR INCORRECT OR INCOMPLETE STANDINGS

Referee fails to drop score sheets in the score sheet drop box.

Often times we do not even receive score sheets for matches. Be sure to put score sheets in drop box immediately after officiating a match. Do not leave them on the referee stand as they may be lost or discarded.

Results are written incorrectly or are not clear.

Often times the referee will list the record of each team incorrectly and the team captain signs the score sheet without even verifying the results. Referees and captains should be sure to list the results clearly on the score sheet so as to insure an accurate report to the office.

Clerical errors.

Occasionally we will make a mistake in the recording of your matches. We have set up procedures to limit this and this is always the first thing we check but usually not the problem with incorrect standings. The best way to limit mistakes for everyone is to clearly mark results on score sheets and do not sign a score sheet until it is correct.

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